



STATE OF TENNESSEE
DEPARTMENT OF HEALTH

April 14, 2019

LETTER OF INFORMATION

To: All Licensed Tennessee Nursing Homes

Re: 2018 Joint Annual Report

The Joint Annual Report for Nursing Homes form is prepared by the Tennessee Department of Health. Submission of the Joint Annual Report of Nursing Homes is required as stated in Section 1200-8-6-.11(4) of the Tennessee Rules and Regulations, Standards for Nursing Homes.

A JAR form in Excel format, designed for ease of use and promotes data entry accuracy, is available on this line <https://www.tn.gov/content/tn/health/health-program-areas/statistics/health-data/jar/jar-nh.html> to download to your computer from the Internet. “**Tips to Avoid Common Errors**” and “**User Instructions**” have been provided on the website to assist you with the download. It is recommended that you read and print these documents before completing your report. The “**Tips to Avoid Common Errors**” document is also located as a tab on the Excel file for your reference.

Please note that all facilities are requested to report for the period January 1, 2018 through December 31, 2018. All information submitted should be complete and accurate so that the compiled data will be useful for health planning and administrative purposes. Reports will be edited by staff in the Division of Policy, Planning and Assessment. This year’s points of interest will be Resident Days of Care and Level of Care in the Facility.

Please submit this electronic form upon completion as an attachment in email to: JARNursingHome.Health@tn.gov. The report needs to be received no later than Friday, **June 14, 2019**. Any facility that fails to report its data may be issued deficiencies from The Board of Licensing, Health Care Facilities.

If you have questions concerning the report, or have difficulties accessing the website, please contact **Mrs. Cheryl Hines at (615) 532-7888** or by email Cheryl.Hines@tn.gov.

Thank you for the work you do in providing this required data and for all you do for the health and wellbeing of Tennesseans. We truly appreciate your cooperation.

Sincerely,

Trent Sansing
Certificate of Need and Joint Annual Reports
Division of Health Planning
2nd Floor, Andrew Johnson Tower
Nashville, TN 37243
(615) 253-4702